
Village of Hesperia, Michigan
Regular Council Meeting
May 10, 2021
7:30 PM

Call to Order: President Farber called this Regular Council Meeting to order at 7:30 PM in the Village Hall. Pledge of Allegiance was recited. Roll Call was taken and a quorum was present.

Roll Call: Members Present: Stephanie Halverson, Dan Herin, Joyce McDonald, Jackie Slocum, Jim Smith, Sara Walker, Mike Farber

Also present: Clerk Burrell, Chief Herremans, Mike Stanaway, Chuck Yob, Terry Beardsley, Jr., Tammie Nguyen, Debra Pagan and Kyle Stygstra

Set/Amend the Agenda:

Motion by Farber **Seconded** by McDonald **(motion CARRIED)**
Motion to amend the agenda to include Resolution #2021-04 Budget Amendment for Equipment Fund (pending approval of truck purchase)
ALL IN FAVOR

Brief Public Comment on Agenda Items only:

Motion by McDonald **Seconded** by Herin **(motion CARRIED)**
Motion to approve the minutes of the public hearing held on April 12, 2021
ALL IN FAVOR

Motion by Walker **Seconded** by Slocum **(motion CARRIED)**
Motion to approve the minutes of the regular council meeting held on April 12, 2021
ALL IN FAVOR

Motion by McDonald **Seconded** by Slocum **(motion CARRIED)**
Motion to approve payment of invoices for the month of April 2021 in the amount of \$23,005.39
ALL IN FAVOR

Announcements/Correspondence: President Farber read a letter submitted by Sally Kralej from the Hesperia Beautification Committee. It outlined the Hesperia High School’s Senior Day of Service that occurred on May 4, 2021 and how the DPW was a huge help to them. She said that Mike Stanaway and crew were available to answer any of their questions and checked on them throughout the morning. The Committee would like to have the shrubs in front of the Webster Park Arch removed as they are too big and cover up the beautiful iron artwork. She thanked the village for all of their support and hoped to continue to have a cooperative working relationship with the village.

Committee Reports:

Buildings, Grounds & Equipment: Herin said that he received the plans to redesign the front office. Sara Walker asked for a copy and Dan Herin gave it to her.

Finance & Personnel (Legal & Insurance): McDonald stated that she would be looking into sexual harassment classes for the village employees to take.

Marihuana:

Ordinance:

Parks:

Streets, Sidewalks & Dam

Technology & Grants

Water & Sewer

Police and Zoning: Chief Herremans reported that there were 67 complaints, 128 traffic contacts, 0 traffic accidents and 4 arrests for the month of April. The training for the new CAD is now complete and up and running. He stated that his full time officers would be attending a survival Spanish Class in May at no charge to the department. All officers have completed the spring qualification. All systems are working fine. There have 5 zoning permit requests. He has started back up on the Junk/Disabled vehicles and has had some voluntary compliance. He will be proceeding to the next step with the open cases.

DPW Report: D.P.W. Director, Mike Stanaway reported on water distribution. Completed 8 Miss Digs. A sample from the W.W.T.F. was taken on April 28th and we had one violation of being slightly over on ammonia exceedance. With the warmer weather coming, the evaporation rate will be higher, thus taking care of issue. Will begin flushing hydrants in May. A lot of work was done on the parks getting them ready for spring. The DPW rented a wood chipper to use for brush pick up instead of burning the brush. They are working with Scott Rumsey to dump chips on the trail that runs along the river from the dam to the bridge. Mike met with several area DPW directors and are going to start having a monthly meeting with them. They are thinking about starting an Equipment Share program which would benefit all of them. The swimming hole has been drained and one of the artesian well needs to be replumbed. Mike has reached out to a local company for a quote and has not heard back from them. They will be adding rocks around the spillway and has installed new carpet on the dock.

Motion by McDonald Seconded by Herin

(motion CARRIED)

Motion to appoint accept Committee assignments as presented. (Please see attachment).

Discussion: Walker asked who set the committee assignments. President Farber said that he did with the help of Joyce.

ALL IN FAVOR

Motion by Farber Seconded by Slocum

(motion CARRIED)

Motion to allow the following addresses to be marked as inactive and to allow them to Opt Out of the Ready to Service fees: 135 E. Michigan, 84 S. Cook, 11 N. State, 209 Park, 61 N. Division, 61 S. Division, 91 S. Division, 241 S. Division and 503 E. South.

Discussion: McDonald inquires about 197 N. Division. Clerk Burrell said that she had not heard a response from the property owner. Herin inquired why there was not a form for Al Seng. Clerk Burrell said he sold the property, there was no reason for him to sign the Opt Out form. President Farber confirmed that this motion was only to Opt Out and not to waive any fees at this time. That would be addressed at a later time.

ALL IN FAVOR

Motion by McDonald **Seconded** by Herin **(motion CARRIED)**
Motion to pay Mike Farber as Interim Streets Administrator \$1,000.00 per year retroactive to January 1, 2021.
Yeas: Halverson, Herin, McDonald, Slocum, Smith, Walker
Nays:
Abstain: Farber

Motion by Smith **Seconded** by Herin **(motion CARRIED)**
Motion to purchase a 2003 Sterling 5 yard single axel dump truck in the amount of \$10,000.00
Discussion: Walker asked what year it was and where from. It is a 2003 and from the City of Fremont. Smith inquired when could we pick it up.
ALL IN FAVOR

Motion by Farber **Seconded** by McDonald **(motion CARRIED)**
Motion to adopt Resolution #2021-04 for a budget amendment to move funds from Equipment Fund Cash to Equipment Fund Capital Outlay to purchase a 2003 Sterling dump truck
ALL IN FAVOR

Motion by Slocum **Seconded** by Walker **(motion CARRIED)**
Motion to accept revisions to the Special Events permit
Discussion: Walker said the changes were to remove the fees and add a \$150.00 refundable deposit and to change the signature from the Zoning Administrator to the Village President. McDonald said that she thought that 45 days in advance was unreasonable. Walker and Herin both said that they did not think that it was and that most large events will know months in advance.
Yeas: Halverson, Herin, Slocum, Smith, Walker
Nays: McDonald

Motion by Farber **Seconded** by Slocum **(motion CARRIED)**
Motion to grant permission to West Michigan Broadband to move forward with installing broadband in the Village Limits per the map that was previously presented and to follow guidelines per the State of Michigan Franchise Agreement.
ALL IN FAVOR

Motion by McDonald **Seconded** by Slocum **(motion CARRIED)**
Motion to have the Treasurer, Peggy Miller, move money from Shelby State Bank to Huntington Bank in the amount of \$125,000 into C.D.'s as follows: \$25,000 General Fund, \$50,000 Major Streets and \$50,000 Sewer and \$150,000 into a money market account from the Water Fund, three names will be listed on the account, Treasurer, Clerk and Finance Chair and it will need two of three signatures to make transactions.
Discussion: Herin asked why Huntington Bank was chosen. Slocum and McDonald responded that the gentleman that Treasurer Miller spoke with was extremely helpful and went out of his way to any all of her questions.
Yeas: Halverson, McDonald, Slocum, Smith, Walker
Nays: Herin

Motion by Slocum **Seconded** by Herin **(motion CARRIED)**
Motion to enter into a lease agreement for a copier
Discussion: McDonald asked why it was not a color printer. Clerk Burrell explained that the personal printers in the offices were color.
ALL IN FAVOR

Motion by Slocum **Seconded** by Walker

(motion CARRIED)

Motion to adopt Resolution #2021-03 setting Purchasing and Fiscal Procedures for the Village of Hesperia with these changes: Under D. Department Heads are authorized to make purchases of goods and services up to \$250.00 provided the funds are budgeted and available. Any purchases above \$250.00 requires Village President acknowledgement.

Discussion: Herin mentioned that he would like to add under Bid Procedure, that the bid should go to a local company. Joyce explained that the approved vendor list listed in the resolution, should already have local vendors on it. Slocum asked if bids had to be advertised. McDonald said that yes it has to be published in the local paper. Herin asked about items that are not bids such as chainsaws, etc. President Farber said that we should try to stay local.

ALL IN FAVOR

Public Comment: Debra Pagan inquired about the letter she submitted previously that she never received a response to for opting out of the R.T.S.. She stated that she wanted to be reimbursed for the money that she has paid on her vacant lot account. President Farber told her that he would turn the matter over to the Water & Sewer committee and that they would meet with her within two weeks. Chief Herremans inquired about the changes in the Purchasing Policies and asked if there had been any abuse of such policies. President Farber said he would not discuss them at this time. Chief Herremans stated that the changes will make his job more difficult.

Motion by McDonald **Seconded** by Smith

(motion CARRIED)

Motion to adjourn

ALL IN FAVOR

Meeting adjourned at 8:24 PM

Respectfully submitted,

Vicki R. Burrell
Hesperia Village Clerk